



# PROMOTION and REASSIGNMENT OPPORTUNITIES

*VARO & OPC, Manila, Philippines*

ANNOUNCEMENT NO.: [2007-01](#)

POSITION : **Sr. Medical Technologist**  
LS-0644-11  
[1 Full-time permanent position](#)

LOCATION : Professional Services Division  
Regional Office & Outpatient Clinic, Manila

SALARY RANGE : P887, 919 to P1, 366,298 per annum

OPENING DATE : October 23, 2006

CLOSING DATE : November 7, 2006

AREA OF CONSIDERATION : All Interested Candidates

## **MAJOR DUTIES AND RESPONSIBILITIES**

The incumbent is responsible for the entire Laboratory Service operations. Ensures accreditation standards are met, performs a variety of routine and specialized procedures including complex analyses and frequently requested tests: evaluates abnormal results; using and maintaining equipment; and setting up and monitoring quality controls. Supervises 4 medical technologists.

## **QUALIFICATION REQUIREMENTS**

The Applicant must have 3 years of progressively higher-level graduate education leading to a Ph.D. degree or Ph.D. or equivalent doctoral degree in Medical Technology and possess a current Professional Regulations Commission (PRC) license. Possession of a current American license (ASCP/AMT) to practice the profession is an advantage. Has experience in managing a laboratory for at least two (2) years and has worked in a CAP accredited laboratory or its equivalent. Must have a minimum of 1 year specialized experience equivalent to an LS-9. This should have equipped the applicant with ample knowledge in any special field in Clinical Pathology such as Microbiology, Hematology, Chemistry, Immunology, Endocrinology, Toxicology, etc.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:** *Candidates should submit a narrative statement with specific responses to the following KSAs:*

Factor 1: Ability to manage and/or supervise (plan, organize, direct, control, review, etc.) the work activities of subordinates.

Factor 2: Professional knowledge of principles, concepts and methodology of medical technology, including performance improvement and clinical correlation sufficient to carry out a wide variety of diagnostic tests and verify results.

Factor 3: Specialization in either Mycobacteriology, Immunology, Chemistry, Hematology and Microscopy sufficient to make minor modifications to logic schema to determine corrective actions for problems.

Factor 4: Skills in calibrating, operating and maintaining instruments and equipment appropriate to the requirements of various assays.

Factor 5: Familiarity with computers, computer terminals and computer interface functions.

Factor 6: Skill in oral and written communication.

**HOW TO APPLY**

Applicants must submit the following documents:

1. An Optional Form (OF) 612, Standard Form (SF) 171, Application for Federal Employment, or a resume. If a resume is used it must contain all information required in the OF-612/SF-171. Any other documentation (copies of diploma, transcript of records, licenses, copy of awards) that addresses the qualification requirements of the position as listed above.
2. Narrative responses, which provide examples of each of the Knowledge, Skills and/or Abilities, described above. These may be submitted on VA Form 5-4676a, Employee Supplemental Qualifications Statement, or on bond paper, ensuring the announcement number and your name are listed at the top of each page.
3. (VA employees only) VA Form 5-4078, Application for Promotion or Reassignment, indicating the position series and lowest grade level for which you wish to be considered;
4. (VA employees only - Optional) VA Form 5-4667b, Supervisory Appraisal of Employee for Promotion **or** a copy of last performance evaluation.
5. Applications should be addressed to USDVA, HRM Office, 1131 Roxas Boulevard, Manila 0930. Walk in applicants will not be entertained. For more information on the announced position, please call 528-6300 ext. 2534/2667.
6. Closing date for this position is COB **November 7, 2006**.

Application forms are available at <http://www.opm.gov/forms/> and at <http://www.va.gov/forms/index.htm>.

### **SELECTION PROCESS**

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. U.S. citizen applicants must attach a copy of their Alien Certificate of Registration, Immigrant Certificate of Residence or a Certificate of recognition as a dual citizen to be considered eligible for the position.

### **EQUAL EMPLOYMENT OPPORTUNITY**

The Department of Veterans Affairs is an equal opportunity employer. Actions to fill this position will not be based on discriminatory factors that are prohibited by law. Selection will be made without regard to race, color, religion, sex, national origin, political affiliation, marital status, physical handicap, age, membership or non-membership in an employing organization, personal favoritism or other non-merit factors.

/s/

**TRACEY A. BETTS**

Assistant Director